

Minutes 04-18-24

OKLAHOMA VIRTUAL CHARTER ACADEMY Board Meeting

Thursday, April 18, 2024 6:30 pm

Location:

Oklahoma Virtual Charter Academy Enrichment Center
1117 S Douglas Blvd, Suite A
Midwest City, OK 73130

Carla Maloy
5/18/24
Chris Pitts
5/18/24

I. Roll Call

Board Members: Carla Maloy, Board President, Member; Dr. Priscilla Griffith, Member; Colleen Cook, Member; Claudette Goss, Member; Philip Grider, Member

Absent:

Other: Audra Plummer, OVCA Head of School; Chris Pitts, Sr. Operations Manager & Minutes Clerk; Bill Hickman, Board Attorney; David Harp, Treasurer; Skyler Lusnia, Statewide Virtual Charter School Board; Brett Robinson, Stride Lobbyist; Katrina Mohamed, Stride Portfolio Vice President via Zoom; Conrad Michka, K12 OK Schools Finance Manager via Zoom; Deb Wade, OK SDE Project Manager for Community and Family Engagement

II. Call to the public

None

III. Consideration and possible approval of minutes of the March 14, 2024 OVCA Regular Board Meeting

Action: Claudette Goss made a motion to approve the minutes from the March 14, 2024 OVCA Regular Board Meeting. Colleen Cook seconded the motion. The motion passed unanimously.

IV. Updates

a. Board President Update

Carla Maloy introduced Deb Wade, OK SDE Project Manager for Community and Family Engagement. Mrs. Wade is visiting to learn more about the school.

i. Brett Robinson, Stride Lobbyist

Brett Robinson shared updates on progress made on education bills during the current legislative session.

b. Finance Update--SY 25 Budget Presentation: Conrad Michka

Conrad Michka shared the proposed OVCA SY 25 Budget. The board will take action on the budget in May.

c. Treasurer's Report--March Financial Review: David Harp

David Harp shared the Treasurer updates.

d. Head of School Update

i. School Updates

a. OVCA High School Graduation School Improvement Status

Audra Plummer shared that OVCA High School exceeded the graduation rate goal set by the OK SDE and is exiting the Designated School Improvement program.

b. Re-Registration Enrollment SY 24-25 Update

Audra Plummer shared updates on student Re-Registration rates for the next school year.

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ii. Activity Fund Report

Audra Plummer shared the revenue and expenses from the Activity Fund.

iii. Pcard Review: March 2024

Audra Plummer shared the March 2024 P-card purchases.

e. Board Member Comments

None

V. Business

a. Consent Docket

- i. Discussion and possible action regarding FY 2024 purchase orders # 353-376
- ii. Discussion and possible action regarding FY 2024 Activity Fund Purchase orders # 28-35
- iii. Discussion and possible action regarding change orders: PO286
- iv. Discussion and possible action regarding payment of FY 24 K12 invoices, pending availability of funds
- v. Discussion and possible action regarding continued agreement with Tulsa Community College (TCC) for FY25 Dual Credit Programs
- vi. Discussion and possible action regarding OVCA State Testing sites/facilities contracts
- vii. Discussion and possible action regarding SY 24-25 Student Planners
- viii. Discussion and possible action regarding FY 2024-2025 Sylogist Agreement
- ix. Discussion and possible action regarding SY 24-25 Hickman Law Group contract
- x. Discussion and possible action regarding SY 24-25 Treasurer David Harp contract

Action: Dr. Priscilla Griffith made a motion to approve the entire Consent Docket.

Claudette Goss seconded the motion. The motion passed unanimously.

b. Review OVCA 990 Tax Return forms and submission

Bill Hickman reviewed the OVCA 990 Tax Return forms with the board.

c. Discussion and possible action to acknowledge and accept of 2022-2023 Tax Return Form 990 Oklahoma, Skynet, Inc prepared by Jenkins & Kemper

Action: Dr. Priscilla Griffith made a motion to acknowledge and accept the 2022-2023 Tax Return Form 990 Oklahoma, Skynet, Inc prepared by Jenkins and Kemper. Colleen Cook seconded the motion. The motion passed unanimously.

d. Discussion and possible action regarding 2024-2025 Liability Insurance

Action: Claudette Goss made a motion to authorize Audra Plummer to move forward with completing forms and information needed for the 2024-2025 Liability Insurance. Colleen Cook seconded the motion. The motion passed unanimously.

e. Discussion and possible action for SY 24-25 OVCA Temporary Appropriations prepared by Jenkins & Kemper

Action: Claudette Goss made a motion to approve the SY 24-25 OVCA Temporary Appropriations prepared by Jenkins & Kemper. Colleen Cook seconded the motion. The motion passed unanimously.

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- f. Consideration and possible action regarding FY 24 OVCA Independent Audit Firm agreement (Proposals From: Bledsoe, Hewett & Gullekson CPA, PLLLP; Hale CPA; Osborn CPA; Patten & Odom, CPA, PLLC)
Discussion: Item tabled for future meeting to allow for further investigation related to fees charged with Tax Form 990 preparation and firm experience working with virtual schools.
Action: Colleen Cook made a motion to table the approval of the FY 24 OVCA Independent Audit Firm agreement. Philip Grider seconded the motion. The motion passed unanimously.

- g. Discussion and possible action involving adding Pre-K (4-year-old) program to OVCA
Action: Colleen Cook made a motion to approve adding Pre-K (4-year-old) program to OVCA for SY 24-25. Claudette Goss seconded the motion. The motion passed unanimously.

- h. Discussion and possible action regarding Shared Services agreement with ISOK for SY 24-25
Action: Colleen Cook made a motion to approve the Shared Services agreement with ISOK for SY 24-25. Claudette Goss seconded the motion. The motion passed unanimously.

- i. Presentation and possible discussion regarding the Statewide Virtual Charter School Board Charter Contract Financial Provision Review and School Year 2022-2023 SVCSB Performance Framework - Skyler H. Lusnia CPA, CIA, Financial Compliance Auditor, Statewide Virtual Charter School Board
Skyler Lusnia presented the Statewide Virtual Charter School Board Charter Contract Financial Provision Review and School Year 2022-2023 SVCSB Performance Framework.

- j. Board Training Provided by Skyler H. Lusnia CPA, CIA, Financial Compliance Auditor, Statewide Virtual Charter School Board; Topic: Public School Finance
Skyler Lusnia presented board training on Public School Finance.

VI. New Business

None

VII. Adjourn

Action: Claudette Goss made a motion to adjourn the meeting at 9:35pm. Colleen Cook seconded the motion. The motion passed unanimously. Meeting adjourned.

