

OKLAHOMA VIRTUAL CHARTER ACADEMY | BOARD MEETING

March 14, 2024 1:00 pm

LOCATION:

OKLAHOMA VIRTUAL CHARTER ACADEMY ENRICHMENT CENTER  
1117 S. DOUGLAS BLVD., SUITE A  
MIDWEST CITY, OK 73130

*Carla Maloy*  
*Chris Pitts*  
4/18/24

I. Roll Call

**Board Members:** Carla Maloy, Board President, Member; Dr. Priscilla Griffith, Member; Colleen Cook, Member; Claudette Goss, Member; Philip Grider, Member

**Absent:**

**Other:** Audra Plummer, OVCA Head of School; Chris Pitts, Sr. Operations Manager & Minutes Clerk; Bill Hickman, Board Attorney; Skyler Lusnia, Statewide Virtual Charter School Board; Katrina Mohamed, Stride Portfolio Vice President; Conrad Michka, K12 OK Schools Finance Manager via Zoom; Jaycie Smith, Statewide Virtual Charter School Board

II. Call to the public

None

III. Consideration and possible approval of minutes of the February 22, 2024 OVCA regular board meeting

**Action:** Dr. Priscilla Griffith made a motion to approve the minutes from the February 22, 2024 OVCA regular board meeting. Claudette Goss seconded the motion. The motion passed unanimously.

IV. Updates

a. Board President Update

Carla Maloy shared Board President introduced Katrina Mohammed, Stride Portfolio Vice President and Jaycie Smith, Academic Compliance Officer with the Statewide Virtual Charter School Board.

b. Financial Update: Conrad Michka--K12 Financial Business Partner

Conrad Michka shared the Financial updates.

c. Treasurer Update: David Harp--Financial Statements February 24, 2024

Audra Plummer shared the Treasurer updates in David Harp's absence.

d. Head of School Update

i. Activity Fund Report

Audra Plummer shared the revenue and expenses from the Activity Fund.

ii. OVCA State Testing Update

Audra Plummer shared OVCA State Testing updates. Over 2,000 students are testing at 40 locations around the state.

- iii. DLAC February 25-28 Austin, Texas; DLAC 2025 Atlanta, Georgia  
*Presenters for Conference Sessions: Heather Miles Elementary Principal, Cady Looper Student Support Specialist, Tara Whitekiller Elementary Special Education Manager, LeAn Sanders High School Principal, Ryan McDonald Data Manager*

Audra Plummer shared updates on the February Digital Learning Annual Conference attended by OVCA administrators.

- e. Board Member Comments  
None

## V. Business

### a. Consent Docket

- i. Consideration and possible action regarding FY 24 Purchase Orders # 345-352
- ii. Consideration and possible action regarding FY 24 Activity Fund Purchase Orders # 27
- iii. Consideration and possible action regarding Change Orders: PO218, PO201, PO199, PO157, PO286
- iv. Consideration and possible action regarding payment of FY 24 K12 Invoices, pending availability of funds
- v. Consideration and possible action regarding OVCA 4th Quarter enrollment capacities for each grade level
- vi. Consideration and possible action regarding OVCA State Testing Site Contracts
- vii. Consideration and possible action regarding OVCA Graduation Facility Contract
- viii. Consideration and possible action regarding OVCA Prom

**Action:** Claudette Goss made a motion to approve the entire Consent Docket. Colleen Cook seconded the motion. The motion passed unanimously.

- b. Consideration and possible action regarding SY 24-25 Encumbrance Clerk contract with Rhonda Bellah

**Action:** Colleen Cook made a motion to approve the SY 24-25 Encumbrance Clerk contract with Rhonda Bellah. Claudette Goss seconded the motion. The motion passed unanimously.

- c. Consideration and possible action regarding OVCA to begin research to add a Pre-K program

**Action:** Colleen Cook made a motion to approve OVCA to begin research to add a Pre-K program. Philip Grider seconded the motion. The motion passed unanimously.

- d. Consideration and possible action regarding FY 24 OVCA Independent Audit Firm agreement

**Discussion:** The board will consider the recommendations and will discuss options at a future board meeting.

**Action:** No action taken.

- e. Board Training Provided by Jaycie Smith, Academic Compliance Officer, Statewide Virtual Charter School Board; Topic: Open Meeting Act/Best Board Meeting Practices  
Jaycie Smith presented board training on Open Meeting Act/Best Board Meeting Practices.

**VI. New Business**

None

**VII. Adjourn**

**Action:** Colleen Cook made a motion to adjourn the meeting at 2:23pm. Claudette Goss seconded the motion. The motion passed unanimously. Meeting adjourned.