

**Board Approved**  
**11/10/2022**

## Minutes 9-22-2022

OKLAHOMA VIRTUAL CHARTER ACADEMY BOARD MEETING  
Thursday, September 22, 2022 | 6:30 PM

*Chris Pitts*  
*Carla Maloy*  
~~*[Signature]*~~  
*11/20/22*

LOCATION:  
OKLAHOMA VIRTUAL CHARTER ACADEMY TUTORING CENTER  
1117 S. DOUGLAS BLVD., SUITE A  
MIDWEST CITY, OK 73130

### I. Roll Call

**Board Members:** Carla Maloy, Board President, Member; Bryoney Blakely, Member and Learning Coach; Dr. Priscilla Griffith, Member; Colleen Cook, Member

**Absent:** David McNeese, Member

**Other:** Audra Plummer, OVCA Head of School; Chris Pitts, Sr. Operations Manager & Minutes Clerk; David Harp, Treasurer; Bill Hickman, Board Attorney; Skyler Lusnia, Statewide Virtual Charter School Board; Erin Goodridge, Middle School Principal; Conrad Michka, K12 OK Schools Finance Manager via Zoom

### II. Call to the Public

None

### III. Consideration and possible approval of minutes from the June 29, 2022 Oklahoma Virtual Charter Academy Board Meeting

**Action:** Bryoney Blakley made a motion to approve the minutes from the June 29, 2022 Oklahoma Virtual Charter Academy Board Meeting. Colleen Cook seconded the motion. The motion passed unanimously.

### IV. Updates

#### a. Board President Update

Carla Maloy shared the Board President updates.

#### b. Treasurer Update: Financial Statements June-August 2022

David Harp shared the Treasurer's report.

#### c. Finance Update: FY 23 Budget to Forecast Aug 2022

Conrad Michka shared the FY 23 Budget.

#### d. Head of School

##### i. Activity Fund Report

Audra Plummer shared the revenue and expenses from the Activity Fund.

##### ii. School Updates

##### 1. Enrollment Update

Audra Plummer shared school enrollment numbers. Current district enrollment at 3,367 students.

##### 2. Elementary Grant Report-Overcoming the Achievement Gap Trap

Audra Plummer updated on recent professional development attended by academic administrators.

##### 3. Leadership Academy Update—July Academy

Audra Plummer updated on the professional development school leadership completed

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over the summer.

### 4. Back to School Staff Professional Development Reflection

Audra Plummer the successes from the Back-to-School Staff Professional Development.

#### e. Board Member Comments

None

#### f. Board Member Training—Bill Hickman, Hickman Law Group—Board Roles/Responsibilities

Bill Hickman presented training on Board Roles/Responsibilities.

## V. Business

### a. Consent Docket:

- i. Discussion and possible action regarding FY 23 Purchase Orders # 239-281
- ii. Discussion and possible action regarding FY 23 Activity Fund Purchase Orders # 1-5
- iii. Discussion and possible action regarding FY 22 change orders: PO1, PO2, PO8, PO37, PO97, PO123, PO132, PO142, PO162, PO163, PO209, PO210, PO253, PO255, PO267, PO356, PO373, PO389, PO392, PO457
- iv. Discussion and possible action regarding payment of K12 FY 22 invoices, pending availability of funds
- v. Discussion and possible action regarding payment of K12 FY 23 invoices, pending availability of funds
- vi. Discussion and possible action regarding approval of OVCA Board Policy 2020: Honor Graduates: Valedictorians and Salutatorians
- vii. Consideration and possible action regarding approval of OVCA Board Policy 3020: Bullying
- viii. Discussion and possible action regarding approval of OVCA Board Policy 3090: Student Field Trip and Activity
- ix. Discussion and possible action regarding approval of OVCA Board Policy 3140: Family Engagement Rights and Privacy Act (FERPA)
- x. Discussion and possible action regarding approval of OVCA Board Policy 5000: Internal Controls
- xi. Discussion and possible action regarding approval of OVCA Board Policy 5030: Investment of District Funds
- xii. Discussion and possible action regarding approval of OVCA Board Policy 5040: Activity Fund Policy
- xiii. Discussion and possible action regarding approval of OVCA Board Policy 5060: Records Retention
- xiv. Discussion and possible action regarding approval of OVCA Board Policy 5080: Treasury Policy and Procedures

**Action:** Bryoney Blakely made a motion to approve the entire Consent Docket. Colleen Cook seconded the motion. The motion passed unanimously.

### b. Consideration and possible action regarding the FY23 Estimate of Needs

**Action:** Dr. Priscilla Griffith made a motion to approve the FY23 Estimate of Needs. Bryoney Blakely seconded the motion. The motion passed unanimously.

### c. Consideration and possible action regarding the Entry Year Committee for Meagan Smith

**Action:** Colleen Cook made a motion to approve the Entry Year Committee for Meagan Smith. Dr. Priscilla

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Griffith seconded the motion. The motion passed unanimously.

**d. Consideration and possible action regarding OVCA 22-23 Leadership Academy**

**Action:** Colleen Cook made a motion to approve the OVCA 22-23 Leadership Academy. Bryoney Blakely seconded the motion. The motion passed unanimously.

**e. Consideration and possible action of quarterly enrollment capacities for each grade level**

**Action:** Bryoney Blakely made a motion to approve the quarterly enrollment capacities for each grade level. Colleen Cook seconded the motion. The motion passed unanimously.

**f. Discussion and possible acknowledgement of key administrative, operational and financial positions consistent with products and services with K12/Stride:**

1. **Head of School- Audra Plummer**
2. **Senior Operations Manager – Chris Pitts**
3. **Senior Manager of Special Programs – Katherine Young**
4. **Encumbrance Clerk – Rhonda Bellah**
5. **School Treasurer – David Harp**
6. **Minutes Clerk – Chris Pitts (Alternate: Lewis Starkey)**

**Action:** Bryoney Blakely made a motion to acknowledge the FY23 Estimate of Needs. Colleen Cook seconded the motion. The motion passed unanimously.

**g. Consideration and possible action regarding the continued appointment of the following individual to serve on the Local Gifted Advisory Committee for the 2022-2023 school year:**

1. **Gifted Resource Coordinator-Phil Przybylo**
2. **OVCA High School – Pamela Dale**
3. **OVCA Middle School – Brittany Joines**
4. **OVCA Elementary – Christina McBride**
5. **Community Family Advisor – Sonia Gayton**
6. **Counselor – Hailey Thomas**
7. **Parent – Lori Cramton**
8. **Community Member – Emily Keleher**

**Action:** Colleen Cook made a motion to approve the continued appointment of the individuals to serve on the Local Gifted Advisory Committee for the 2022-2023 school year. Dr. Priscilla Griffith seconded the motion. The motion passed unanimously.

**h. Discussion and possible action regarding amendment of the Oklahoma Virtual Charter Academy (OVCA) and Stride Education Products and Services Agreement – shared services update**

**Action:** Colleen Cook made a motion to approve the amendment of the Oklahoma Virtual Charter Academy (OVCA) and Stride Education Products and Services Agreement – shared services update. Bryoney Blakely seconded the motion. The motion passed unanimously.

**i. Consideration and possible action regarding the approval of the SY 22-23 T-Mobile Amendment #1**

**Action:** Bryoney Blakely made a motion to approve the SY 22-23 T-Mobile Amendment #1. Colleen Cook seconded the motion. The motion passed unanimously.

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- j. Discussion and possible action regarding approval of 22-23 PlayPosit subscription**  
**Action:** Dr. Priscilla Griffith made a motion to approve the 22-23 PlayPosit subscription. Bryoney Blakely seconded the motion. The motion passed unanimously.
- k. Consideration and possible action regarding the SY 22-23 Tutor Me Quote**  
**Action:** Bryoney Blakely made a motion to approve the SY 22-23 Tutor Me Quote. Dr. Priscilla Griffith seconded the motion. The motion passed unanimously.
- l. Consideration and possible action regarding Tinker Self Storage Notice of Rent Increase**  
**Action:** Colleen Cook made a motion to approve the Tinker Self Storage Notice of Rent Increase. Bryoney Blakely seconded the motion. The motion passed unanimously.
- m. Consideration and possible action regarding approval of new OVCA Board Policy 5130: Disposal of Surplus School Property**  
**Action:** Bryoney Blakely made a motion to approve the new OVCA Board Policy 5130: Disposal of Surplus School Property. Colleen Cook seconded the motion. The motion passed unanimously.
- n. Consideration and possible action regarding approval of new OVCA Board Policy 4060: Prohibition of Race and Sex Discrimination**  
**Action:** Dr. Priscilla Griffith made a motion to approve the new OVCA Board Policy 4060: Prohibition of Race and Sex Discrimination. Bryoney Blakely seconded the motion. The motion passed unanimously.
- o. Consideration and possible action regarding approval of new OVCA Board Policy 3320: Multiple Occupancy Restroom or Changing Area**  
**Action:** Dr. Priscilla Griffith made a motion to approve the new OVCA Board Policy 3320: Multiple Occupancy Restroom or Changing Area. Bryoney Blakely seconded the motion. The motion passed unanimously.
- p. Consideration and possible action regarding approval of revised OVCA Board Policy 1020: OVCA Board of Directors – Roles and Responsibilities**  
**Action:** Colleen Cook made a motion to approve the revised OVCA Board Policy 1020: OVCA Board of Directors – Roles and Responsibilities. Bryoney Blakely seconded the motion. The motion passed unanimously.
- q. Consideration and possible action regarding approval of revised OVCA Board Policy 3070: Student Conduct and Discipline**  
**Action:** Bryoney Blakely made a motion to approve the revised OVCA Board Policy 3070: Student Conduct and Discipline. Colleen Cook seconded the motion. The motion passed unanimously.
- r. Consideration and possible action regarding approval of revised OVCA Board Policy 3150: Objectionable Materials**  
**Action:** Dr. Priscilla Griffith made a motion to approve the revised OVCA Board Policy 3150: Objectionable Materials. Bryoney Blakely seconded the motion. The motion passed unanimously.
- s. Consideration and possible action regarding approval of revised OVCA Board Policy 3160: Student Fees**  
**Action:** Dr. Priscilla Griffith made a motion to approve the revised OVCA Board Policy 3160: Student Fees. Colleen Cook seconded the motion. The motion passed unanimously.
- t. Consideration and possible action regarding approval of revised OVCA Board Policy 4000: Background Check**