

Minutes 2.17.2022

**NOTICE OF PUBLIC MEETING
OKLAHOMA VIRTUAL CHARTER ACADEMY**



Pursuant to Oklahoma Statute 25-301, notice is hereby given to the members of the Oklahoma Virtual Academy Governing Board members and to the general public that the Governing Board will hold a public meeting, open to the public as specified below. The Governing Board reserves the right to change the order of items on the agenda.

Persons with a disability may request a reasonable accommodation by contacting Audra Plummer 405.259.9478. Requests should be made as early as possible to allow time to arrange the accommodation.

**OKLAHOMA VIRTUAL CHARTER ACADEMY Special Board Meeting
February 17, 2022 6:30 pm
Location: Oklahoma Public School Resource Center (OPSRC)
309 NW 13th St. STE 103, Oklahoma City, OK 73103**

Access to documents and board agenda will be posted on the Oklahoma Virtual Charter Academy Website:
<https://www.okvirtual.net>
Navigate to About us -> Board of Education -> Upcoming Board Meetings ->View Board Packet

I. Roll Call

Board Members: Carla Maloy, Board President, Member; Dr. Priscilla Griffith, Member; David McNeese, Member;

Absent: Bryoney Blakely, Member and Learning Coach; Colleen Cook, Member

Other: Audra Plummer, OVCA Head of School; Lewis Starkey, Operations Manager & Minutes Clerk; David Harp, Treasurer; Bill Hickman, Board Attorney; Skyler Lusnia, Statewide Virtual Charter School Board; Conrad Michka, K12 OK Schools Finance Manager via zoom; Terri Thomas; Director of Legal Services; OPSRC

Action: Carla Maloy called the meeting to begin at 6:30pm.

II. Call to the public

III. Discussion and possible approval of minutes of December 8, 2021 OVCA Special Board meeting

Action: David McNeese made a motion to approve the December 8, 2021 minutes. Dr. Priscilla Griffith seconded the motion. The motion passed unanimously.

IV. Updates

- a. Board President Update
- b. Treasurer's Report
- c. Head of School Update

Minutes 2.17.2022

- i. Activity Fund Report
 - ii. School Updates
 - iii. P-Card Update
 - iv. Strategic Plan
 - v. Board Member Conflict of Interest Form
 - d. Board Member Training— Terri Thomas from the Oklahoma Public Resource Center on Opening Meeting and Ethics

V. Business

a. Consent Docket

- i. Consideration and possible action regarding FY 22 purchase orders #332-384
 - ii. Consideration and possible action regarding change order # 2022-1-1-1
 - iii. Consideration and possible action regarding change order # 2022-1-1-2
 - iv. Consideration and possible action regarding change order # 2022-1-1-2
 - v. Consideration and possible action regarding change order # 2022-1-1-11
 - vi. Consideration and possible action regarding change order # 2022-1-1-26
 - vii. Consideration and possible action regarding change order # 2022-1-1-31-1
 - viii. Consideration and possible action regarding change order # 2022-1-1-31-2
 - ix. Consideration and possible action regarding change order # 2022-1-1-91
 - x. Consideration and possible action regarding change order # 2022-1-1-94
 - xi. Consideration and possible action regarding change order # 2022-1-1-153
 - xii. Consideration and possible action regarding change order # 2022-1-1-164
 - xiii. Consideration and possible action regarding change order # 2022-1-1-187
 - xiv. Consideration and possible action regarding change order # 2022-1-1-191
 - xv. Consideration and possible action regarding change order # 2022-1-1-204
 - xvi. Consideration and possible action regarding change order # 2022-1-1-206
 - xvii. Consideration and possible action regarding change order # 2022-1-1-207
 - xviii. Consideration and possible action regarding change order # 2022-1-1-252
 - xix. Consideration and possible action regarding change order # 2022-1-1-292
 - xx. Consideration and possible action regarding change order # 2022-1-1-321
 - xxi. Consideration and possible action regarding change order # 2022-1-1-377
 - xxii. Consideration and possible action regarding change order # 2022-1-1-383
 - xxiii. Consideration and possible action regarding payment of FY 22 K12 invoices, pending availability of funds
 - xxiv. Consideration and possible action regarding Statewide Virtual Charter School Board authorizer fee

Action: David McNeese made a motion to approve the Consent Docket. Dr. Priscilla Griffith seconded the motion. The motion passed unanimously.

b. Consideration and possible action regarding the revision to FY 22 budget

Minutes 2.17.2022

Action: Dr. Priscilla Griffith made a motion to accept the revision to the FY 22 budget. David McNeese seconded the motion. The motion passed unanimously.

c. Consideration and possible action regarding the contract for Financial Audit Services for fiscal year 2022 audit

Action: David McNeese made a motion to approve contract for Financial Audit Services for fiscal year 2022 audit. Dr. Priscilla Griffith seconded the motion. The motion passed unanimously.

d. Consideration and possible action regarding the removal of Terry Hopper from all bank accounts and replacing with Bryoney Blakely

Action: Dr. Priscilla Griffith made a motion to approve the removal of Terry Hopper from all bank accounts and add Bryoney Blakely. David McNeese seconded the motion. The motion passed unanimously.

e. Consideration and possible action regarding new Pitney Bowes Postage Meter and Lease Renewal

Action: David McNeese made a motion to approve the new Pitney Bowes Postage Meter and Lease Renewal. Dr. Priscilla Griffith seconded the motion. The motion passed unanimously.

f. Consideration and possible action regarding OVCA Tutor Doctor invoices

Action: David McNeese made a motion to approve the OVCA Tutor Doctor invoices. Dr. Priscilla Griffith seconded the motion. The motion passed unanimously.

g. Consideration and possible action regarding Tinker Self-Storage Unit

Action: David McNeese made a motion to approve the continued use and payment of Tinker Self-Storage Unit. Dr. Priscilla Griffith seconded the motion. The motion passed unanimously.

h. Consideration and possible action regarding OVCA Governing Committee

Minutes 2.17.2022

Action: Dr. Priscilla Griffith made a motion to approve the OVCA Governing Committee. Carla Maloy seconded the motion. The motion passed unanimously.

i. Consideration and possible action regarding updating the ESP Evaluation Tool

Action: Dr. Priscilla Griffith made a motion to accept the update to the ESP Evaluation Tool. David McNeese seconded the motion. The motion passed unanimously.

j. Consideration and possible action regarding Quarterly Enrollment Capacities for Each Grade Level

Action: David McNeese made a motion to approve the Quarterly Enrollment Capacities for each grade level. Dr. Priscilla Griffith seconded the motion. The motion passed unanimously.

k. Consideration and possible action regarding OVCA Board Policy 3060: Self Administration of Prescribed Medication

Action: David McNeese made a motion to approve the OVCA Board Policy 3060: Self administration of prescribed medication. Dr. Priscilla Griffith seconded the motion. The motion passed unanimously.

l. Discussion and possible action regarding Tulsa Community College Dual Credit Programs for OVCA High School

Action: Dr. Priscilla Griffith made a motion to accept the proposal from Tulsa Community College Dual Credit programs for OVCA High School. Carla Maloy seconded the motion. The motion passed unanimously.

m. Consideration and possible action regarding in-person May 2022 Graduation

Action: David McNeese made a motion to approve in-person May 2022 graduation at 100% capacity. Dr. Priscilla Griffith seconded the motion. The motion passed unanimously.

Minutes 2.17.2022

n. Consideration and possible action regarding in-person OVCA High School Prom 2022

Action: Dr. Priscilla Griffith made a motion to accept the proposal for in-person OVCA High School Prom 2022. David McNeese seconded the motion. The motion passed unanimously.

o. Consideration and possible action regarding School Calendar for school year 2022-2023

Action: Dr. Priscilla Griffith made a motion to approve the school calendar for school year 2022-2023. David McNeese seconded the motion. The motion passed unanimously.

p. Consideration and possible action regarding Kagan PD Workshop Quote

Action: David McNeese made a motion to approve the Kagan PD workshop quote. Dr. Priscilla Griffith seconded the motion. The motion passed unanimously.

VI. New Business

VII. Adjourn

Action: David McNeese made a motion to adjourn the meeting at 8:17pm. Dr. Priscilla Griffith seconded the motion. The motion passed unanimously. Meeting Adjourned.

The Board may take any item on this agenda out of order. The Board may discuss and/or vote to approve, disapprove, or take other action on any item listed on this agenda.