

**NOTICE OF PUBLIC MEETING
OKLAHOMA VIRTUAL CHARTER ACADEMY**

Pursuant to Oklahoma Statute 25-301, notice is hereby given to the members of the Oklahoma Virtual Academy Governing Board members and to the general public that the Governing Board will hold a public meeting, open to the public as specified below. The Governing Board reserves the right to change the order of items on the agenda.

Persons with a disability may request a reasonable accommodation by contacting Audra Plummer 405.259.9478. Requests should be made as early as possible to allow time to arrange the accommodation.

**OKLAHOMA VIRTUAL CHARTER ACADEMY Special Board Meeting
February 27, 2020
5:30pm
Location: Oklahoma Virtual Charter Academy Tutoring Center
1117 S. Douglas Blvd, Suite A
Midwest City, OK 73130**

I. Roll Call

Meeting called to order at 5:34 pm

Members present: Terry Hopper, Carla Maloy, Bryoney Blakley

Members absent: Dr. Frank Nelson, David McNeese

Others present: Michelle Scionti, Audra Plummer, Lewis Starkey, Erin Goodridge, Celeste Claggett, Karin Campbell, Ryan McDonald, Bill Hickman, Chris Pitts, Steven Huff, Dr. Rebecca Wilkinson

II. Call to the public

This is the time for the public to comment. Members of the Governing Board may not discuss items that are not specifically identified on the agenda. Therefore, action taken as a result of public comment will be limited to directing school staff to study the matter, respond to any criticism, or schedule the matter for further consideration and decision later. 10minutes.

III. Discussion and possible approval of minutes of November 14, 2019 OVCA Board regular meeting

Action: Carla Maloy made a motion to accept the November 14, 2019 OVCA Board regular meeting minutes. Bryoney Blakley seconded the motion. The motion passed unanimously.

IV. Updates

a. Board President Update

b. Treasurer's Report

Discussion: David Harp and K12 Finance called in through phone. David shared the treasurer's report and stated everything looks good. We had a bump in our mid-term adjustment around 3 million and it will show up on the supplemental that has either been approved or about to.

c. Head of School Update

i. Activity Fund Report

Discussion: Audra Plummer shared about HS prom, which is on April 18th in Stroud at the Route 66 Coliseum. The location was chosen as it is close to being halfway between Oklahoma City and Tulsa. She shared that there is not a lot happening in the activity fund, but it will continue to grow as prom gets closer. She explained that instead of there being a Prom King/Queen, we will recognize the whole senior class. She then introduced Celeste Claggett, Elementary Principal, Karin Campbell, Elementary Assistant Principal, and Erin Goodridge, Middle School Assistant Principal.

Erin shared about a student who came to us due to bullying and how she feels love and acceptance with us. She shared that Middle School won the login challenge, so they had to do the cha-cha slide.

Celeste shared about a first grader, which enrolled due to a bone disease and how our school offers the ability to attend her necessary doctor appointments.

Audra shared about a high school student who is from a missionary family and that they love our offering of excellent curriculum and flexibility.

Karin shared about 4th grade teacher, Jessica Hopkins, who is a 2nd year teacher. Her goal is to ensure every student is heard.

Erin shared about Lisa Cottrell, a 5th year teacher, and her passion for data and spreadsheets.

Audra shared about Brandy Brend, who is trying to get our yearbook going. She really does want to have a good relationship with every student but holds them accountable.

ii. School Updates

a. 2020-2021 Enrollment

Discussion: Audra shared that OVCA currently has 2746 total students. Our withdraw rate is trending below last year.

She shared that we had 61% of students re-register last year and our goal this year is 63%. She believes that with the Community Family Advisors being in their 2nd year, we can accomplish this goal.

She discussed how we want to increase our presence in our recruiting efforts. Celeste will be going to career fairs to get the word out on how our virtual environment works. Audra made them aware that we would be raising the cap.

V. Business

a. Consent Docket

i. Consideration and possible action regarding FY 2020 purchase orders #313-374

- ii. **Consideration and possible action regarding change order # 2020-11-64**
- iii. **Consideration and possible action regarding change order #2020-11-217**
- iv. **Consideration and possible action regarding change order #2020-11-221**
- v. **Consideration and possible action regarding payment of FY 20 K12 invoices, pending availability of fund**

Discussion: Audra shared the consent docket, which includes POs for testing site rentals, teachers' expenses, in-person data digs, and trauma informed conferences.

Action: Bryoney Blakley made a motion to approve the Consent Docket. Carla Maloy seconded the motion. The motion passed unanimously.

b. Consideration and possible action for lease addendum that includes the utilities in the monthly rental fee for In-Person Tutoring Initiative at 1117 South Douglas

Discussion: Audra shared that they realized after we signed the contract for the new tutoring location, the utilities were not in the contract, even though the landlord would pay for them. There was no price change in the contract, just needed this added.

Action: Bryoney Blakley made a motion to approve the addendum to the contract. Carla Maloy seconded the motion. The motion passed unanimously.

c. Consideration and possible action regarding the FY 20 Supplemental Appropriations

Discussion: Yung Chih Chi, through phone conference, discussed the Supplemental Appropriations and reviewed the current budget. Bill wants to make sure our budgeting is matching our appropriations. If the supplemental appropriation is approved, it will increase our current appropriations, and will authorize additional spending. Bill recommended that the board approve the Supplemental Appropriation and once it is determined how the money will be spent, an updated budget will be provided.

Action: Carla Maloy made a motion to approve the FY 20 Supplemental Appropriations. Bryoney Blakley second the motion. The motion passed unanimously.

d. Consideration and possible action regarding the revision to FY 20 budget

Action: Bryoney Blakley made a motion to approve the revision to FY 20 Budget. Carla Maloy seconded the motion. The motion passed unanimously.

e. Consideration and possible action regarding the Contract for Financial Audit of Public Schools 2019-2020 School Year

Discussion: It was discussed that the preference would be to continue using Jenkins and Kemper as our auditors.

Action: Carla Maloy made a motion to accept Jenkins and Kemper as our auditors. Bryoney Blakley seconded the motion. The motion passed unanimously.

f. Consideration and possible action regarding school calendar for school year 2020-2021

Discussion: Several calendars were presented to staff, and this is the one that was chosen. The calendar is meant to align with other districts as best as possible to meet the needs of our staff and school.

Action: Carla Maloy made a motion to accept the school year 2020-2021 as presented. Bryoney Blakley seconded the motion. The motion passed unanimously.

g. Consideration and possible action regarding OVCA Board Policy: Gang Policy

Discussion: It was discussed that OVCA should enact a “Gang Policy” to be consistent with Oklahoma Law. It was noted that no incident precluded this.

Action: Bryoney Blakley made a motion to accept the OVCA Board Policy: Gang Policy. Carla Maloy seconded the motion. The motion passed unanimously.

h. Consideration and possible action regarding contract for tutoring services with Tutoring Doctor

Discussion: It was discussed that the Tutoring Doctor is a local company. The contract is for 210 hours, and it would be done at the new OVCA Tutoring Center.

Action: Carla Maloy made a motion to agree to the contract for tutoring services with the amendment that the contract show the correct school. Bryoney Blakley seconded the motion. The motion passes unanimously.

i. Consideration and possible action regarding a change in location for remaining 2020 OVCA board meetings

Discussion: With the acquisition of the tutoring center, OVCA Board Meetings will now be held there.

Action: Bryoney Blakley made a motion to accept the change in location of the OVCA Board Meetings. Carla Maloy seconded the motion. The motion passed unanimously.

j. Consideration and possible action regarding acknowledgement of Lewis Starkey as Minutes Clerk for OVCA Board Meetings

Discussion: Lewis Starkey has replaced Ryan McDonald as Operations Manager – he will be the new Minutes Clerk to align with the position.

Action: Carla Maloy made a motion to accept Lewis Starkey as the new Minutes Clerk for OVCA Board Meetings. Bryoney Blakley seconded the motion. The motion passed unanimously.

VI. New Business

New business means any matter not known about or which could not have been reasonably foreseen prior to the time of posting. 25 § 311(A)(9)

VII. Adjourn

Action: Bryoney Blakley made a motion to adjourn at 6:26pm. Carla Maloy seconded the motion. The motion passed unanimously.

The Board may take any item on this agenda out of order. The Board may discuss and/or vote to approve, disapprove, or take other action on any item listed on this agenda.