



SECTION III: STUDENT POLICY 3040

Parent/Student and School Agreement

Direct parental involvement is fundamental to the success of the student and Oklahoma Virtual Charter Academy (the “School”). The School requires a mandatory orientation session for all new applicants to the School. The learning coach or legal guardian must be notified of the requirement of this session and the student must attend the session. Failure to complete the required orientation will result in the student’s application for enrollment not being approved and the student cannot participate in an instructional activity until this has been completed. To the extent the School requires any additional parental involvement, such as other mandatory training, educational sessions, and/or the execution of certain documents/forms, the parent acknowledges and agrees to participate and cooperate or reenrollment may be denied.

Student attendance is required for enrollment in the School. The School is required to track attendance according to state law. Students that do not meet attendance requirements or make adequate progress may be found truant and/or withdrawn from the School. Attendance is defined by the student’s participation in the online learning process. This includes the following: participating in all required synchronous classes; participating in all assigned interventions (such as small group meetings); and logging into a course and completing the assignments. Students that do not meet attendance requirements for ten (10) consecutive days or whose cumulative non-attendance exceeds 10 days in a semester will be found truant and may be withdrawn from the School. A student who is habitually truant or consistently refuses to fully participate in the learning process by not participating in all required synchronous classes; not participating in all assigned interventions (such as small group meetings); or not logging into a course and completing the assignments may not be authorized to reenroll in the following semester or School year.

Parents or other responsible adults are expected to maintain communication with the School and teachers on a regular basis. Learning coaches are required to check their email on a daily basis. Phone conferences and/or live online class connect meetings will be initiated by the teacher as needed and all parties, to include the parent, responsible adult, and/or learning coach, as well as the student when requested by the School will be expected to have access to all curriculum materials and a computer for these conferences. Face-to-face meetings may be requested as well by the School. A working phone number, email address, and current physical, mailing, and shipping address must be provided, and updated as needed, throughout the school year. Families are required to notify all teachers and/or School administration of any changes in contact information as they occur. Failure of a parent or legal guardian to maintain reasonable communication with the School may result in the denial of reenrollment. Staff, Parents, Guardians, and/or Learning Coaches are expected to interact in a professional, respectful, and courteous manner. The use of profanity, disrespectful language, harassing or threatening language, or any form of bullying directed toward any staff member or board of education member will not be tolerated and will be documented. Inappropriate communication and/or behavior may result in the removal of a student(s) of any parent/guardian/learning coach that engages in such conduct as well as the denial of enrollment or re-enrollment. At the discretion of the Head of School, the parent/guardian/learning coach may also be banned from attending any school functions such as field trips.

Source: OVCA Board Policy adoption 5/21/2015

Revised: 7/21/2016

Revised: 06/22/2017

Revised: 11/12/2020

Revised: 3/12/2026

All students shall be required to participate in district and state-mandated testing according to their grade level. Parents are advised prior to enrollment and parents agree to this responsibility prior to enrollment in the School. Parents acknowledge and agree that state testing is completed in person and that it is the family's responsibility to provide transportation to the testing location. Parents and students that fail to attend and participate in the required testing may be denied enrollment in future school years.

All students must have a computer dedicated for schooling. Families that are using their own computer are responsible for ensuring their personal computer meets the School's required specifications. Additionally, high-speed internet access is required for all students. If the School discovers that a student does not have a dedicated computer and/or high-speed internet, the School may deny reenrollment in future school years.

The failure of the parent and/or student to fulfill their agreement with the School and to honor the acknowledgment of expectations and School policies, the School may impose consequences to include, but not limited to: locking a student's account, reporting a student as truant to the appropriate authorities, and denying a student's request to reenroll. Fundamentally, the School seeks to serve the best interest of a student, and the School believes that if a student is habitually truant, not attending required online sessions with the teacher, if a parent and/or student is not in regular contact with the teacher, if a student is not doing the assignments, and/or if a family does not have a computer and internet, then a full-time virtual school may not be the best choice for that family or student. Therefore, in the best interest of the student, the School may deny reenrollment to any student who does not comply with this policy.

Source: OVCA Board Policy adoption 5/21/2015

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