

**Minutes of the OKLAHOMA VIRTUAL CHARTER ACADEMY**  
**Regular Board Meeting April 27, 2016 6:30 pm**  
**Location: OVCA Board Room**  
**1160 S Douglas Blvd Oklahoma City, OK 73130**

Meeting called to order at 6:37 pm.

- I. **Roll Call**  
**Present:** Kristi Gifford, Lisa Lange, Yungchih Chi, Sheryl Tatum, David Harp, Steve Huff, Bill Hickman, Courtney Love
- II. **Call to the public**  
None
- III. **Consideration and possible approval of minutes from the February 18, 2016 Oklahoma Virtual Charter Academy Regular Board Meeting**  
**Action:** Lisa Lange moved to approve the minutes. Kristi Gifford seconded the motion. The motion passed unanimously.
- IV. **Updates**
  - I. **Board President Update**  
**Discussion:** Kristi Gifford mentioned that there are two individuals who would like to join the board and possibly a third. Pat Jordan's term is up in June, so with the addition of three new members the board will be up to 5. Kristi Gifford and Lisa Lange would like to add an OVCA parent to the board as well.  
Kristi Gifford received an email from Todd Thorpe about a Summit that K12 is offering for two Board Members from each school. Kristi Gifford and Lisa Lange would like the new members to have the opportunity to go if they are interested. Kristi Gifford will reach out to the new members and see if they are available and interested in attending.  
Steve Huff gave a legislative update.
  - II. **Treasurer Update**  
**Discussion:** David Harp presented the financials from March 31, 2016
  - III. **Head of School Update**  
**Discussion:** Sheryl Tatum provided a deck that included some of the program changes between the 2015-2016 SY and the 2016-2017 SY.
  - IV. **Budget Presentation**  
**Discussion:** Yungchih Chi presented the K12 budget projections for the 2016-2017 school year.
- V. **Business**
  - I. **Consent Docket:**
    - i. **Consideration and possible approval of FY16 Supplemental Appropriations**
    - ii. **Consideration and possible approval of FY17 Temporary Appropriations**
    - iii. **Consideration and possible approval of FY16 purchase orders #265-300**
    - iv. **Consideration and possible approval of change order to PO #2016-11-130**
    - v. **Consideration and possible approval of change order to PO #2016-11-133**
    - vi. **Consideration and possible approval of change order to PO #2016-11-147**
    - vii. **Consideration and possible approval of change order to PO #2016-11-246**
    - viii. **Consideration and possible approval of payment of K12 FY16 invoices**
    - ix. **Consideration and possible approval of renewal of Municipal Accounting Systems contract for FY17**
    - x. **Consideration and possible approval of renewal of Alpha Plus contract for FY17**

**xi. Consideration and possible approval of renewal of membership to Oklahoma Public Resource Center for FY17**

**Action:** Kristi Gifford moved to approve the consent docket. Lisa Lange seconded the motion. The motion passed unanimously.

**II. Consideration and possible approval of contract with Lyon Security for alarm services**

**Action:** Lisa Lange moved to approve the security alarm contract. Kristi Gifford seconded the motion. The motion passed unanimously.

**III. Consideration and possible approval of revisions to Withdrawal Policy**

**Action:** Kristi Gifford moved to accept the policy as written. Lisa Lange seconded the motion. The motion passed unanimously.

**IV. Consideration and possible approval of revisions to Attendance Policy**

**Action:** Lisa Lange moved to approve the attendance policy as written. Kristi Gifford seconded the motion. The motion passed unanimously.

**V. Consideration and possible approval of revisions to Truancy Policy**

**Action:** Kristi Gifford moved to move the Truancy Policy as written. Lisa Lange seconded the motion. The motion passed unanimously.

**VI. Consideration and possible approval of revisions to Application / Enrollment / Lottery Policy**

**Action:** Lisa Lange moved to approve the Application/Enrollment/Lottery Policy as written. Kristi Gifford seconded the motion. The motion passed unanimously.

**VI. New business**

None

**Adjournment**

Meeting adjourned at 9:32 pm.

*Kristi Gifford*

*Courtney Lee*