

**OKLAHOMA VIRTUAL CHARTER ACADEMY Annual Board  
Meeting April 20, 2017 6:30 pm**

**Location: Oklahoma Virtual Charter Academy Board Meeting  
Room 1160 S Douglas Blvd  
Midwest City, OK 73130**

Meeting called to order at 6:36 pm

**I. Roll Call**

**Present: Board Members:** Lisa Lange, Dr. Vickie Hinkle, Kristi Gifford

**Others:** Sheryl Tatum, David Harp, Steve Huff, Sondra Callaway, Rebekah Wilkinson, Yungchih Chi

**II. Call to the public**

None

**III. Consideration and possible approval of minutes of February 16, 2017 OVCA Regular Board Meeting**

**Action:** Lisa Lange moved to accept the minutes as written. Dr. Vickie Hinkle seconded the motion. The motion passed unanimously.

**IV. Training/Updates**

**a. Board President Update**

**Discussion:** Kristi Gifford wanted to thank the staff for all their hard work for state testing. Kristi Gifford thanked Sondra Callaway for filling in as the minute's clerk for Courtney Love.

**b. Treasurer Update**

**Discussion:** David Harp gave the treasurer's update.

**i. School Funding Training**

**Discussion:** David Harp gave the school funding training. David Harp went over how OVCA received the state aid from the State of Oklahoma.

**c. Head of School Updates**

**Discussion:** The Head of School, Sheryl Tatum, updated on state testing. OVCA is currently at 92.7% and has another week of testing. They need to be at 95% for the state standards. Sheryl Tatum will also be receiving the OEQA report soon and will pass it along to the Board for review. Graduation is coming up on May 20<sup>th</sup>. The renewal date for the school is coming up in June.

**i. Activity Fund Report**

**Discussion:** The Head of School, Sheryl Tatum, gave the update on the Activity fund. She talked about the different subaccounts that the board has approved at the beginning of the year.

**d. FY 18 Budget Presentation (Central Region Finance Manager)**

**Discussion:** The Central Region Finance Manager, Yunchih Chi, talked about how the budget is figured and what is projected for the next school year. The Head of School, Sheryl Tatum, including more information to explain how this compares to how we receive money from the State of Oklahoma. Sheryl let everyone know that this is just

the projected budget and if anything changes with funding then it can be adjusted.

**V. Business**

**a. Consent Docket:**

- i. Consideration and possible approval of FY 17 Purchase Orders #232- 271
- ii. Consideration and possible approve of Change Order 2017-11-19
- iii. Consideration and possible approval of payment of FY 17 K12 invoices
- iv. Consideration and possible approval of FY 18 Temporary Appropriations
- v. Consideration and possible approval of FY 18 Municipal Accounting Systems Contract

**Action:** Lisa Lange moved to accept the consent docket. Dr. Vickie Hinkle seconded the motion. The motion passed unanimously.

- b. Consideration and possible approval of sublease with ISOK for offices located at 1156 and 1160 S Douglas Blvd, Midwest City, OK**

**Action:** Kristi Gifford moved to accept the sublease as written. Lisa Lange seconded the motion. The motion passed unanimously.

- c. Consideration and possible approval of revised Student Data Access and Use Policy**

**Discussion:** Sheryl Tatum talked about the revised Student Data Access and Use Policy. The word "optional" was discussed and needs to be removed and replaced with the word "available". The word "child" needs to be changed to "Human". In the title of Assignment of Unique Identifier "TV" needs to be changed to "Total View".

**Action:** Kristi Gifford moved to accept the revised Student Data Access and Use Policy with the revised wording. Dr. Vickie Hinkle seconded the motion. The motion passed unanimously.

- d. Consideration and possible approval of Board Resolution authorizing K12 to develop school website pursuant to terms of the Educational Product and Services Agreement**

**Action:** Dr. Vickie Hinkle moved to accept the Board Resolution authorizing K12 develop school website agreement. Lisa seconded the motion. The motion passed unanimously.

- e. Strategic Plan & Evaluation Discussion**

**Discussion:** Bill Hickman, the OVCA attorney, recommended the board complete the evaluation tool and bring it to the next board meeting. Being able to have the form completed before the next meeting can help with the discussion.

**VI. New business**

**Discussion:** Steve Huff mentioned that Courtney Love and Sheryl Tatum did a great job with our state accreditation.

**Adjournment**

Dr. Vickie Hinkle moved to adjourn the meeting at 9:04. Lisa Lange seconded the motion. The motion passed unanimously.

*approved*  
*Melina Lange*

*5/17/17*

*Courtney Love*

*5/17/17*